

**TOWN OF SPARTA
TOWN BOARD MEETING**

January 12, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, January 12, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 5 town residents attended.

Minutes of the December 8, 2020 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Discuss Town of Sparta Property Acquisition and Structure Removal Grant

Roxie Anderson presented the update on the voluntary buyout program for the property at 17476 Icarus Road that is in a flood zone. It is for 1.0 acre of the Alan Brinkman property. Coulee Cap Program will completely take over the property with a buy out. They will look to the adjacent landowners to see if they wish to take over the property before offering it to the township or county. If there is not enough funding under the Coulee Cap Program, the backup funding will be thru the DNR/FEMA grant program.

Correspondence:

none

During Open Session:

The board will start to get estimates for a new plow truck.

Patrolmen Log Books were reviewed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:00 PM. Motion passed.

Lisa Brey
Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

February 9, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, February 9, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 4 town residents attended.

Minutes of the January 21, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

At 6:04 pm the Board went into Closed Session to discuss election worker compensation.

At 6:10 pm the Regular open session meeting resumed.

Correspondence:

none

During Open Session:

A representative from Rolling Hills presented the physical layout of the proposed new nursing home and took any questions.

A resident is concerned about the snow piling up in the ditch at the corner of Icicle and Icon and the possibility of flooding if there is a fast snow melt. This has happened in the past causing their basement to flood. They had talked to the board before and a plan was agreed upon on how to handle the snow. The board will talk to the patrolmen and look at the area.

Discussed estimate for the new snowplow truck and possibility of selling the old truck.

Patrolmen Log Books were reviewed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:40 PM. Motion passed.

Lisa Brey

Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

March 9, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, March 9, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

Minutes of the February 9, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Scott Jenkins requesting a land division at 11711 Cty Hwy B

Scott Jenkins met with the Planning Commission on 3-2-2021 he had his land surveyed to meet town specifications for a land division on 11711 Cty Hwy B. The Planning Commission recommended approval by the Town Board. Kevin made a motion to approve the land division. Seconded by Clarence. Motion carried.

Set date for Annual Meeting

Date for Annual Meeting is set for April 20, 2021 at 6:00 pm, regular board meeting to immediately follow.

Correspondence:

none

During Open Session:

Set date for 2021 Road Tour on Thursday April 1st at 9:00 am

Patrolmen Log Books were reviewed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 6:35 PM. Motion passed.

Lisa Brey
Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

April 20, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:45 pm, April 20, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

Minutes of the March 9, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Approval of Application and Borrowing Resolution for Purchase of plow truck:

A loan application was made to the Board of Commissioners of Public Lands for the purpose of financing a 2022 International truck. The loan is for 2 years and is to be repaid in annual installments, with interest at the rate of 2.5 percent. Chairperson Kevin Raymer presented the preamble and resolution to borrow \$89,500 from the Trust Funds of the State of Wisconsin. Motion was made by Chairperson Kevin Raymer and seconded by Jeff Garves to adopt the Resolution to authorize application for funds and also levy upon all taxable Town of Sparta property an annual tax for the purpose of paying interest and principal on the loan as it becomes due. Motion carried unanimously.

David Benzing requesting a land division at 5376 Hamlet Ave

David Benzing met with the Planning Commission on 4-13-2021 he had his land surveyed to meet town specifications for a land division on 5376 Hamlet Ave. The Planning Commission recommended approval to the Town Board. Kevin made a motion to approve the land division. Seconded by Clarence. Motion carried.

Sandra Bardeen requesting a land division at 12504 Falcon Rd

Sandra Bardeen met with the Planning Commission on 4-13-2021 she had her land surveyed to meet town specifications for a land division on 12504 Falcon Rd. The Planning Commission recommended approval to the Town Board. Kevin made a motion to approve the land division. Seconded by Jeff. Motion carried.

Review of Road Bids:

Bids received for road materials were opened with the following summary.

Accepted granite chip bid from Opelt Sand & Gravel

Accepted hot mix, sealcoat, crack seal and cold mix bid from Scotts

Gravel and rip rap bid was not accepted from Gerke due to unacceptable material from the specified quarry.

Motion made by Kevin to approve 2 bids and reject one bid, seconded by Jeff. Motion passed

Correspondence:

Coulee Region Riders Club requested a Temporary Class B Liquor License to serve liquor at Country Reflections. After discussion the board denied the request.

During Open Session:

Set date of May 11, 2021 at 5:45 pm for 2021 BOR to meet to adjourn until revaluation is finished.
Alternate BOR members were appointed – Amy Kiefer and Don Mullet

Patrolman Richard Stark resigned effective 4-16-2021. The Board is in the process of hiring a replacement.

Patrolmen Log Books were reviewed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence.
Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:55 PM. Motion passed.

Lisa Brey
Clerk

TOWN OF SPARTA

2021 ANNUAL MEETING

April 20, 2021

The 2021 Annual Meeting of the Town of Sparta, Monroe County, Wisconsin, was called to order at 6:00 pm on April 20, 2021 by Chairman Kevin Raymer. Present were supervisor- Clarence Justin, supervisor- Jeffrey Garves, Treasurer- Amy Kiefer, Clerk- Lisa Brey; plus 7 residents.

The minutes of June 9, 2020 Annual Meeting were read, motion made by Don Mullet and seconded by Dennis Janusheske to approve. Motion passed.

Treasurer, Amy Kiefer presented the 2020 financial statement. After discussion and clarifications, motion was made to approve the 2020 financial report as given by the Treasurer. Motion made by Dennis Janusheske, seconded by Don Mullet. Motion passed.

2020 Inventory was reviewed. No adjustments were made.

Chairman asked if there were issues from electors for Open Session.

A concern was brought up about potholes and shouldering work that needs to be done on Jackpot Ave. The patrolman will address the issue.

Clarence brought up that some residents would like the dump open from 8:00- 12:00 am on Tuesdays when there is an election for convenience of the residents. This will be put in the tax letter at the end of the year and will start in 2022.

Patrolman would like the end of year tax letter to remind residents not to plow snow across the roads in the winter, because it leaves snow on the roads. It was discussed that there is a law against doing this. Amy will put a reminder in to the end of year letter.

Motion made to adjourn at 6:45 pm by Don Mullet seconded by Dennis Janusheske.

Lisa Brey Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

May 11, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:05 pm, May 11, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 4 town residents attended.

Minutes of the April 20, 2021 regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

Dennis Pennel requesting a land division of 3 lots on Icarus Road

Dennis Pennel met with the Planning Commission on 5-4-2021 he had had land on Icarus Road surveyed onto 3 lots. Kevin had viewed the lots from the road and noted that the lot sizes were ok, but the driveway on the north lot, #4, will have to be put on the far north end of the property due to the hill. The rest of the Certified Survey Map was done to all town specifications for a land division . The Planning Commission recommended approval to the Town Board. Kevin made a motion to approve the land division, if the driveway will be addressed as needed. Seconded by Jeff. Motion carried.

Patrolman Report:

Discussion on the regulations for putting up speed limits signs on some areas. A resolution to amend the ordinances may be needed.

Correspondence:

The Town Board reviewed a memo from Roxie Anderson, Land Use Planner from the Monroe County Land Conservation Department about the Voluntary Buyout Project Status on Hammer Road and Icarus Road. No action was taken.

During Open Session:

Town Board hired a patrolman to start May 17, 2021 – Jesse Williams

Gene Treu gave a Fire Dept update. Total amounts of the money needs for new equipment was less than anticipated. He gave the Town of Sparta a check, from the fire department, to help pay down the loan the township had to take out for the fire dept equipment.

Patrolmen Log Books were reviewed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:15 PM. Motion passed.

Lisa Brey
Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

June 8, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, June 8, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin and Treasurer Amy Kiefer. Clerk Lisa Brey was absent. 15 town residents attended.

Minutes of the May 11, 2021 regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

Michael Sharp requesting a land division on Fedora Road

Michael Sharp had met with the Planning Commission on 6-1-2021 he had land surveyed on Fedora Road to divide out 3.0 acres. The Certified Survey Map was done to all town specifications for a land division. The Planning Commission recommended approval to the Town Board. Kevin made a motion to approve the land division. Seconded by Clarence. Motion carried.

Approval of Mobile Home and Liquor License:

The license request for one year were reviewed:

- Cortland Acres license for Mobile home park
- Hideout Enterprises, INC - The Zone
- Eddies Convenience Store, LLC
- Westside Wine and Spirits, LLC
- Whiskey Creek Family RV Park LLC

Kevin made a motion to approve, seconded by Jeff. Motion passed

Appoint one alternate to Board of Review

The Board decided to amend the Town Ordinance to allow the clerk and treasurer to be on the BOR. This is done by correcting the language that the clerk and treasurer are part time employees. This amendment will be taken up at the next monthly meeting.

Patrolman Report:

Discussed putting up "No Parking" signs on Hammer Road on both sides and reducing the speed limit to 45 mph.

A resident requested "No Parking" signs be put at the end of Genet Road due to people parking at the end and going to the tennis courts. Board will have patrolman put up signs.

Correspondence:

During Open Session:

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 6:45 PM. Motion passed.

Lisa Brey, Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

July 13, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, June 8, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Clerk Lisa Brey and Treasurer Amy Kiefer. 17 town residents attended.

Minutes of the June 8, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Amend Ordinance Ch. 2 Sec. 2.05 to designate the clerk and treasurer as part time employees

Discussed the WTA guidance that if the clerk and treasurer are appointed officials, and are not designated as part-time employees, they are considered full time employees and cannot get paid for serving on the Board of Review and cannot be a voting member. Town of Sparta Board amended Ordinance Ch. 2 Sec. 2.05 which changed the Clerk and Treasurer to “Appointed Part time” employees. Motion to approve the ordinance amendment made by Kevin and second by Clarence. Motion passed.

Discussion of noise complaint concerning the Whiskey Creek Family RV Park

Clarence received a complaint about the loud bands at Whiskey Creek Family RV Park on Friday nights. Clarence visited the park on Friday, June 18th. He stated that the music was very loud and was still playing at 10:20 pm. Marcus, from Whiskey Creek, said only 2 bands have played after 10 pm all summer, all other bands stop at 9 pm. Since they have been notified of the complaint, they have faced the band and speakers in the other direction of the residence. After discussion from both parties, it was agreed that the band would stop playing at 9 pm, and if there were any problems with noise in the future, the nearby residents should contact Marcus at Whiskey Creek and they will work it out together as good neighbors.

Board Reviewed the Voluntary Buyout Status for the 2 properties at Hammer Rd and Icarus Rd

No action was taken

Patrolman Report:

No Parking signs are up on Hammer Road. Board discussed changing speed limit to 45 MPH on Icarus Rd for safety reasons.

Correspondence:

During Open Session:

Kevin said the new plow truck bill date has been pushed back to July 30th the original date was June 22nd.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:00 PM. Motion passed.

Lisa Brey-Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

August 10, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, August 10, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Clerk Lisa Brey, Treasurer Amy Kiefer and Patrolman Jesse Williams. 5 town residents attended.

Minutes of the July 13, 2021 regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

Approve use of American Rescue Act Plan funds:

- approved funds to replace town hall flooring from carpet to tile.
- approved funds for quarantine reimbursement.
- approved \$13/ hr premium pay for essential workers.

Board discussed the above uses and approved using of the ARAP funds. Motion made by Kevin 2nd by Jeff. Motion carried.

Patrolman Report:

Correspondence:

A resident had sent an email requesting the board consider reduced speed limit on Iberia Ave. The Board agreed to reduce the speed limit to 45 mph. That is the limit that a town board can reduce without going thru special policies. Signs will be ordered and posted. Kevin made a motion to reduce speed limit. Clarence 2nd. Motion carried.

The Town received a letter from Monroe Co Zoning. There will be a Board of Adjustment Hearing for Mark Drake, to replace a grain bin contrary to zoning code, on August 12, 2021. Kevin will go to that meeting.

The Town received a letter from Monroe Co Planning and Zoning Committee about proposed fee restructuring and increase for Ch 47 Zoning. Jeff will go to that meeting.

During Open Session:

Discussed "No Parking" on Genet Rd.

Town will vacate part of Genet Road to Tyler Skidmore. Tyler will get documents prepared.

Clerk discussed the township will get the new election machine and training on Thursday, August 12, 2021.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:00 PM. Motion passed.

Lisa Brey-Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

September 14, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, September 14, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Clerk Lisa Brey, Treasurer Amy Kiefer and Patrolman Taylor Lietzau. 7 town residents attended.

Minutes of the August 10, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Approve Monroe Co Planning and Zoning fee changes

The Board reviewed the proposed county restructuring and fee changes. Kevin made a motion to approve the fee changes. Jeff seconded. Motion passed.

Resolution to accept donation of land at the end of Gale Rd;

Discussed the resolution to accepted donated land at the end of Gale Road. Kevin Raymer will donate gravel and blacktop for the end of this road. Kevin made a motion to approve Resolution #2021-09-01. Clarence seconded. Resolution Approved.

Resolution to vacate land at the end of Genet Road

Discussed resolution to vacate land at the end of Genet Road and draw up a Quit Claim Deed to Tyler Skidmore. Tyler has been maintaining this land for the past several years. Kevin made a motion to approve Resolution #2021-09-02. Jeff seconded. Resolution Approved.

Resolution adopting wards to accommodate the County Tentative Supervisor

The Board reviewed the new County Supervisor districts for the Town of Sparta. Changes had to be made due to the Census. The Board had no problem with the Proposed Supervisory District Plan, but needs more time to review the division of wards. This will be put on the October agenda.

Patrolman Report:

Discussed speed limits signs and polices in the township. Need further clarification.

Correspondence: Board signed an LP agreement with Sparta Coop, locking in LP at \$1.57/gal

During Open Session:

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, except for the \$20,000 final payment to the assessor. Seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 8:00 PM. Motion passed.

Lisa Brey-Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

October 12, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, October 12, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Clerk Lisa Brey, Treasurer Amy Kiefer and Patrolman Taylor Lietzau. 8 town residents attended.

Minutes of the September 14, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Resolution adopting wards to accommodate the County Supervisor Districts

The Board reviewed the new County Supervisor District Plan for the Town of Sparta. Changes had to be made due to the Census. The Sparta Town Board approved the Monroe County Tentative Supervisor District Plan. The Board approved Resolution #2021-10-01 adopting 5 voting wards to accommodate County Supervisor Districts. Motion made to approve the resolution made by Kevin, seconded by Clarence. Motion Passed.

Meeting of Electors for the 2022 Proposed Budget Hearing and Special Town Meeting to adopt the 2021 Tax Levy.

Kevin made a call for the Meeting of Electors for the 2022 Proposed Budget Hearing and Special Town Meeting to adopt the 2021 Tax Levy. The date for the meeting was set for Tuesday, November 9, 2021 at 6:00 pm with the regular board meeting set to start immediately after.

Patrolman Report:

Correspondence: Discussed a letter received from WI DOT concerning the salt storage shed management. Patrolmen will complete the report monthly and store the results in a file at the town shop. The Clerk will respond to the WI DOT that a management plan has been set, and the township will do a monthly inspection report that will be available to WI DOT if requested.

During Open Session:

Resident Carol Burke, who lives on Igloo Road discussed a water problem near the culvert. Carol said that the water from a culvert washes down behind her house. Kevin and the patrolman had visited the site and the township will put some riprap where the water comes out of the culvert to slow it down. Carol will also need to put in some sort of a waterway to direct it away from her house.

Clarence reported on the workshops he attended at the WTA Convention in WI Dells.

Clarence reported the town patrolmen had done an excellent job at the Big Creek Cemetery.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, Seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:20 PM. Motion passed.

Lisa Brey-Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

November 9, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:05 pm, November 9, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 9 town residents attended.

Minutes of the October 12, 2021 regular monthly board meeting were read. Motion to approve by Kevin and second by Jeff. Motion passed.

Adoption of the 2022 Budget:

Kevin reviewed the 2022 Budget.

With no further discussion on the budget for 2022, motion was made by Kevin and seconded by Jeff to adopt the 2022 Budget. Motion Carried.

Tracy Schaitel requesting approval of a Conditional Use Permit for a Dog Daycare at 8175 Idol Ave Sparta

The Planning Commission had met with Tracy Schaitel on 11-2-2021 about the request for a CUP for Dog Daycare. The Planning Commission recommends approval. The Town Board discussed possible noise concerns. The Board will confront the issue if any complaints. Motion made to approval the CUP made by Kevin. Seconded by Jeff. Motion carried

Aaron Brooks requesting a Conditional Use Permit for a Soap and Body Products Business at 16484 Hamden Rd.

The Board reviewed the request for a CUP for Aaron and Missy Brooks for their soap business. On 11-2-2021 the Planning Commission recommended approval. The Board did not see any township issues. Motion made to approve the CUP made by Kevin. Seconded by Clarence. Motion carried

Correspondence:

Board reviewed a letter from Monroe Co Zoning about a meeting to change zoning for Dennis Pennel on November 15, 201. No board member will attend the meeting. Cedric Schnitzler will be at the zoning meeting and convey that the township has no concerns over the change.

During Open Session:

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 6:50 PM. Motion passed.

Lisa Brey
Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

December 14, 2021

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, December 14, 2021 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

Minutes of the November 9, 2021 regular monthly board meeting were read. Motion to approve by Clarence and second by Kevin. Motion passed.

Randy Von Ruden requesting a land division at 15901 Hammer Road

Randy met with the Planning Commission on 12-7-2021 he had had land on Hammer Road surveyed. He is requesting a land division of 3.02 acres, to divide off his duplex from the other land. He needs 3 acres of land to be sold with the duplex per county ordinance. The Certified Survey Map was done to all town specifications for a land division . The Planning Commission recommended approval to the Town Board. Kevin made a motion to approve the land division. Seconded by Clarence. Motion carried.

Randy Worke requesting a land division of 2 lots on Iceman Road

Randy met with the Planning Commission on 12-7-2021. He is requesting a land division of 2 lots, 5.73 ac and 4.26 acres. He wants to sell their existing house and build a new one on the other lot. The Certified Survey Map was done to all town specifications for a land division. The Planning Commission recommended approval to the Town Board. Kevin made a motion to approve the land division. Seconded by Jeff. Motion carried

Election Workers for the term of January 1, 2022 thru December 31, 2023

List of proposed election inspectors for the term 1-1-22 to 12-31-23 were reviewed. Motion to approve by Kevin seconded by Jeff. List of election workers was approved.

Approval of Application and Borrowing Resolution for Purchase of truck box and plow/wing for new truck:

A loan application was made to the Board of Commissioners of Public Lands for the purpose of financing a truck box and plow/wing for the 2022 International truck. The loan is for 2 years and is to be repaid in annual installments, with interest at the rate of 2.5 percent. Chairperson Kevin Raymer presented the preamble and resolution to borrow \$89,483 from the Trust Funds of the State of Wisconsin. Motion was made by Chairperson Kevin Raymer and seconded by Jeff Garves to adopt the Resolution to authorize application for funds and also levy upon all taxable Town of Sparta property an annual tax for the purpose of paying interest and principal on the loan as it becomes due. Motion carried unanimously.

Approval of Application and Borrowing Resolution to finance roadwork:

A loan application was made to the Board of Commissioners of Public Lands for the purpose of financing road work done in 2021. The loan is for 2 years and is to be repaid in annual installments, with interest at the rate of 2.5 percent. Chairperson Kevin Raymer presented the preamble and resolution to borrow \$30,000 from the Trust Funds of the State of Wisconsin. Motion was made by Chairperson Kevin Raymer and seconded by Jeff Garves to adopt the Resolution to authorize application for funds and also levy upon all taxable Town of Sparta property an annual tax for the purpose of paying interest and principal on the loan as it becomes due. Motion carried unanimously.

The Board discussed extending ARPA premium pay for the treasurer, clerk and election workers for 2021-2022. Premium pay will be paid for essential work of in-person face to face interactions. Motion to approve by Kevin seconded by Jeff.

Patrolman Report: Due to the hazardous condition of the road, patrolmen would like to stop going all the way up to the top of Echo Rd (tower hill). They would just plow past the last resident's driveway. Board agreed to this plan.

Correspondence:

Board reviewed letters from Monroe Co Zoning about a meeting for approval of a conditional use permit for Tracy Schaitel's Dog Daycare and for Aaron Brooks' soap business on December 20, 2021. Cedric Schnitzler will be at the zoning meeting and convey that the township has no concerns over the CUPs.

During Open Session: Tyler Skidmore brought up that there was problems with the resolution to vacate Genet Road. He now has the proper procedure on how to vacate that land. Letters were sent to adjacent landowners and notice will be published. The Board will address this at the January 2022 meeting.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

At 7:20 pm Kevin made a motion to go into closed session to discuss the personnel policy. Clarence seconded.

Regular board meeting resumed at 7:50 pm.

Motion made by Kevin and seconded by Jeff to adjourn at 7:50 PM. Motion passed.

Lisa Brey
Clerk