

**TOWN OF SPARTA
TOWN BOARD MEETING**

September 13, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, September 13, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 3 town residents attended.

Minutes of the August 16, 2022 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Adopt Amendment to Town of Sparta Ordinance #2.17 Establishing a Code of Ethics

It is required that local governments have documented written standards for conduct covering conflicts of interest in place before using ARPA funds. Kevin made a motion to adopt the Town of Sparta Code of Ethics. Clarence seconded. Motion passed

Approve Town of Sparta Procurement Policy

It is required that local governments have documented written standards for procuring goods and services before using ARPA funds. Kevin made a motion to adopt the Town of Sparta 2022 Procurement Policy. Jeff seconded. Motion passed

Patrolman Report:

Correspondence: Letter from Monroe Co Zoning Hutson hearing on 9-26-22 @6pm. Jeff will go to the meeting to represent Town of Sparta.

During Open Session

A representative from Boy Scout Troop 67 gave a report on the recycling of the aluminum cans. The troop appreciates the income.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Kevin made a motion to go into Closed Executive Session at 7:30 pm to discuss the personnel policy.

Regular monthly meeting was resumed at 8:05 pm.

Motion made by Kevin and seconded by Jeff to adjourn at 8:08 PM. Motion passed.
Town of Sparta Clerk