

**TOWN OF SPARTA  
TOWN BOARD MEETING**

November 15, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:15 pm, November 15, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Clarence Justin, Supervisor Jeff Garves, Treasurer Amy Kiefer and Clerk Lisa Brey. 3 town residents attended.

**Minutes of the October 10, 2022** regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

**Adoption of the 2023 Budget:**

Kevin reviewed the 2023 Budget.

With no further discussion on the budget for 2023, motion was made by Kevin and seconded by Jeff to adopt the 2023 Budget. Motion Carried.

**John Radocha requesting approval of a Certified Survey Map for a land division on the corner of Gazebo Road and Gardener Ave:**

John had met with the Planning Commission on 11-1-2022. He is requesting a land division to divide off 5.636 acres off his property. The Certified Survey Map was done to all town specifications. The Planning Commission recommended approval to the Town Board. Kevin said if the CSM is approved by the board, there must be a condition attached that Mr. Radocha must disclose to the buyer. If a driveway permit is requested, any ditching required on the east side of Gazebo Road will be the responsibility of the property owner. Motion made to approval of the CSM with this condition, by Kevin. Seconded by Clarence. Motion carried.

**Reviewed bids for Assessor contract for 2023**

The township received 2 bids. After reviewing the bids, Kevin made a motion to accept the 3 year contract from Holloway Appraisal. Clarence seconded. Motion passed.

**ARPA fund use**

The Board discussed the purchase of Badger books for elections. These are tablets with the poll book on them and would reduce lines. The County Clerk suggested the township purchase 3 books. Kevin made a motion to use ARPA funds to purchase 3 Badger Books. Clarence seconded. Motion passed.

The Board will let premium pay (due to the pandemic) expire December 31, 2022.

**Correspondence:** Board reviewed the letter from Monroe Co Solid Waste about the land fill capacity Letter from Monroe Co Zoning hearings on 11-21-22 @6pm. Clarence will go to the meeting to represent Town of Sparta.

Letter from Monroe Co Zoning notice of BOA on 12-1-22 at 9:00 am. Kevin will go to that meeting.

**During Open Session**

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:40 PM. Motion passed.  
Town of Sparta Clerk