

**Town of Sparta  
Planning Commission Meeting Minutes**

**April 9, 2024**

**Call to order:** The meeting was called to order by Chairman Steve Mason at 6:00 pm.

**Members present:** Matt Jenkins, Robert Winterton, Steve Mason, Don Mullet, Bill June and Jack Buswell.

**Approval of minutes:** The minutes of the November 7, 2023 meeting were read. A motion was made by Don to approve the meeting minutes, seconded by Bill. Motion carried.

**ACTION**

**Rick Steinhoff requesting approval of a Certified Survey Map for a land division on Festival Ave;**  
Discussion was made with Rick about a possible land division. He is requesting to separate 6.1 acres with the old house, off of a 20 acre parcel so it can be sold. The Certified Survey Map was done to all town specifications. All proper setbacks and easements are met. No other issues were found. Motion was made to recommend approval by Jack. Seconded by Don. Motion carried.

**Brenda Osterlie and Jay Clark requesting approval of a Certified Survey Map for a land division on Iberia Ave;**

Discussion was had with Brenda and her brother Jay about a land division on Iberia Ave. to sell the lots. The Certified Survey Map was done to all town specifications. All proper setbacks and easements are met. No other issues were found. Motion was made to recommend approval by Don. Seconded by Jack. Motion carried.

**Adjourn:** There being no other business, Gene made a motion to adjourn, seconded by Don. Meeting adjourned at 6:11 pm.