

**TOWN OF SPARTA  
TOWN BOARD MEETING**

January 11, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, January 11, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 4 town residents attended.

**Minutes of the December 14, 2021** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Kevin Raymer requesting a land division at 14697 State Hwy 27:**

Kevin had met with the Planning Commission on 1-10-2022. He is requesting a land division of 5.32 acres, so his daughter can build a house. The Certified Survey Map was done to all town specifications. No other issues were found. The Planning Commission recommended approval to the Town Board. Town Chairman Kevin Raymer abstained from voting due to conflict of interest. Motion made to approval of the CSM by Jeff. Seconded by Clarence. Motion carried.

**Rescind Resolution 2021-09-02**

Discussed that this resolution was done incorrectly and rescinded it.

**Approve Resolution 2202-01-01 to vacate portions of Genet Road**

Discussed resolution to vacate land at the end of Genet. A petition to vacate was filed by Tyler Skidmore, Aria Stone and Vern Kerling on November 9, 2021. Kevin made a motion to approve Resolution #2022-01-01. Clarence seconded. Resolution Approved.

**Patrolman Report:**

**Correspondence:**

**During Open Session:**

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 6:40 PM. Motion passed.

Lisa Brey  
Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

February 8, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, February 8, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 5 town residents attended.

**Minutes of the January 11, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Linda Reed requesting approval of a Certified Survey map for land division at 17046 Icarus:**

Linda had met with the Planning Commission on 2-1-2022. She is requesting a land division of 2 lots acres, so she can build a house on one lot. The Certified Survey Map was done to all town specifications. It was noted that the lots need to be rezoned to residential. The Planning Commission recommended approval to the Town Board. Motion made to approval of the CSM, contingent of rezoning, by Kevin. Seconded by Clarence. Motion carried.

**Discuss support of the Rural Monroe County Broadband Project:**

Discussed the Rural Broad Band Project. Many questions yet on the issue. At this point, the Board will complete the survey and send a letter of support, but no other action will be taken. Motion made to send letter of support for the Rural Monroe County Broadband Project made by Kevin. Seconded by Jeff. Motion carried. The chairman and clerk will draft a letter and complete the survey.

**Discuss proposed changes to Ch 47 of the Monroe County Zoning Code:**

The Board reviewed and discussed the proposed changes. The Board has a few questions on some of the issues. Clarence will represent the Town at the February 21<sup>st</sup> meeting and voice those concerns.

**Election Workers for the term of January 1, 2022 thru December 31, 2023**

Changes were made to the list of election inspectors for the term 1-1-22 to 12-31-23. The Board reviewed the new list. Motion to approve by Kevin seconded by Clarence. Changed list of election workers was approved.

**Patrolman Report:**

New plow truck with blade and box should be ready to be delivered next week.  
Discussed the new costs for waste management and any alternatives.

**Correspondence:**

Hearing for Schaitel Dog Daycare for Monroe Co Zoning on 2-21-22. Clarence will attend that meeting. The Town has no issues with this request.  
Letter from City of Sparta for petition of annexation for Herrman. Letter was for informational purposes only. Town of Sparta has no authority on this issue.

**During Open Session:**

Town will request reimbursement from the Sparta School District for the costs of the February 15, 2022 election.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:40 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

March 8, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, March 8, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 8 town residents attended.

**Minutes of the February 8, 2022** regular monthly board meeting were read. Motion to approve by Jeff and second by Clarence. Motion passed.

**Review of Application for a Servers license that has an alcohol offense:** Alexis Gnewikow applied for a Server's License. The background check showed in 2018 she had an underage drinking violation. Ms. Gnewikow was present and explained the situation of the violation. Clarence made a motion to approve the servers license for Ms Gnewikow. Kevin seconded. Jeff abstained. Motion Carried.

**Presentation of Public Private Partnership Agreement by Vernon Communications Coop for broadband expansion.** Rod Olson from Vernon Communications Coop gave a presentation for consideration for partnership with the Township. Cable would run in the road right-of-way and would tentatively start 2023. Kevin made a motion to support and sign the agreement. Clarence seconded. Motion carried. Chairman and Clerk signed the agreement on March 8, 2022.

**Appoint new members to the Planning Commission Committee**

Planning Commission chairman, Dean Weibel's term expires April 2022. Kevin made a motion to reappoint Dean to the Planning Commission, Clarence seconded the appointment. Motion carried.

Kevin made a motion to replace Mike Wegner, (who has only been present at one meeting since 2018) with Steve Mason. Clarence seconded. Motion carried. Steve will replace Mike for the remainder of the term.

**Date was set date for Annual Meeting:** Tuesday, April 19, 2022 @ 6:00 pm with the regular board meeting to immediately follow.

**Patrolman Report:**

Patrolman mentioned that the town needs to change the ordinances for the new signs that changed speed limits in the township. This will be put on the April agenda.

**Correspondence:**

**During Open Session:**

Kevin and Clarence attended a WTA meeting that discussed ARPA Grant funds and how they could be used. Clerk discussed the new WI law prohibiting use of drop boxes for absentee ballots. The drop box outside the townhall will be taped shut during the election cycles.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

**Kevin made a motion to go into Closed Executive Session at 6:25 pm to discuss the personnel policy.**

**Regular monthly meeting was resumed at 8:05 pm.**

Motion made by Kevin and seconded by Clarence to adjourn at 8:05 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

April 19, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:40 pm, April 19, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer, Clerk Lisa Brey and Patrolman Taylor Lietzau. 3 town residents attended.

**Minutes of the March 8, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Amend Ordinance Chapter 7 Page 3 Section 7.04 Speed Limits Decreased**

The Town of Sparta, Monroe County, Wisconsin has adopted an amendment to Ordinance #7 which provides for the reduction of the speed limit on the following roadways effective on April 19, 2022:

- All of Idell Avenue 25 MPH
- All of Iband Avenue 45 MPH
- All of Fedora Road 45 MPH
- Hammer Road south of Hwy 16 to railroad tracks 45 MPH
- Icarus Road from the La Crosse River south to Iberia Avenue 45 MPH
- Ideal Road going south starting at the southern point of I-90 right of way proceeding south all the way to the Town of Leon line 45 MPH.

Kevin made a motion to approve the ordinance amendment. Clarence seconded. Amendment passed.

**Review of Truck Bids:**

Opened truck bids for the sale of the 1999 Freightliner. Accepted bid was Ken Maki for \$6857.00. Kevin will contact him. Kevin made a motion to accept Mr. Maki's bid. Jeff seconded. Bid accepted.

**Review of Road Bids:**

Bids received for road materials were opened with the following summary:

Accepted granite chip bid from Gerke

Accepted hot mix, sealcoat, crack seal and cold mix bid from Gerke

Accepted bid for gravel and rip rap from Gerke.

(Note that Gerke was the only bidder of any materials.)

Motion made by Kevin to approve all bids from Gerke, seconded by Clarence. Motion passed

**Correspondence:**

None

**During Open Session:**

Set date of June 8, 2021 at 3:00 pm for 2022 BOR and June 1, 2022 12-2:00 pm for Open Book.

Alternate BOR members were appointed – Amy Kiefer and Don Mullet

Clerk noted that the tiles on the floor of the entry way of the town hall have come loose and there is a crack in the floor. Clarence will address the issue and find someone to fix it.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:55 PM. Motion passed.

Town of Sparta Clerk

# **TOWN OF SPARTA**

## **2022 ANNUAL MEETING**

April 19, 2022

The 2022 Annual Meeting of the Town of Sparta, Monroe County, Wisconsin, was called to order at 6:00 pm on April 19, 2022 by Chairman Kevin Raymer. Present were supervisor- Clarence Justin, supervisor- Jeffrey Garves, Treasurer- Amy Kiefer, Clerk- Lisa Brey, Patrolman Taylor Lietzau; plus 3 residents.

The minutes of April 20, 2021 Annual Meeting were read, motion made by Don Mullet and seconded by Pat Jenkins to approve. Motion passed.

Treasurer, Amy Kiefer presented the 2021 financial statement. After discussion and clarifications, motion was made to approve the 2021 financial report as given by the Treasurer. Motion made by Pat Jenkins, seconded by Bill June. Motion passed.

2021 Inventory was reviewed. No adjustments were made.

Chairman asked if there were issues from electors for Open Session. No comments.

Motion made to adjourn at 6:40 pm by Don Mullet seconded by Pat Jenkins.

Lisa Brey Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

May 10, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, May 10, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer, Clerk Lisa Brey and Patrolman Taylor Lietzau. No town residents attended.

**Minutes of the April 19, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Correspondence:**

None

**During Open Session:**

Discussed replacing flooring for the townhall entry. Kevin made a motion to accept a bid from WESCO for \$1909 Jeff seconded. Clarence will contact WESCO.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

**Kevin made a motion to go into Closed Executive Session at 7:10 pm to discuss the personnel policy.**

**Regular monthly meeting was resumed at 8:15 pm.**

Motion made by Kevin and seconded by Jeff to adjourn at 8:15 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

June 14, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Supervisor Jeff Garves at 6:00 pm, June 14, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer, and Clerk Lisa Brey, Chairman Kevin Raymer was absent. 4 town residents attended.

**Minutes of the May 10, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Appoint trustee to Erv's Sparta Area Fire District board**

Clarence made a motion to nominate and reappoint Gene Treu to the Board of Trustees for Erv's Sparta Area Fire Protection District. Gene Treu had let the chairman know he would accept the appointment. Motion made to approve the appointment by Clarence. Seconded by Jeff. Motion passed.

**Approval of Mobile Home and Liquor License:**

The license request for one year were reviewed:

- Cortland Acres license for Mobile home park
- Hideout Enterprises, INC - The Zone
- Eddies Convenience Store, LLC
- Westside Wine and Spirits, LLC
- Whiskey Creek Family RV Park LLC

Clarence made a motion to approve, seconded by Jeff. Motion passed

**Patrolman Report:**

**Correspondence:**

An email was received by Megan Truskowski about the need for a slow or children at play sign near their home on Falcon Road, which has a barn on one side of the road and the house on the other side. Traffic is going by at "an unsettling speed". The Board discussed the issue and Clarence will talk with the landowner and invite them to the next board meeting.

**During Open Session:**

Gary Kins had called the town treasurer complaining that the road ditches are not mowed and that he was going to call the state. Jeff will call him and discuss the problem.

There has been a few other complaints about ditch mowing. Residents should be reminded the township mows 80 miles of roads twice a year, making several passes and it takes time to get to all areas.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Jeff moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Jeff and seconded by Clarence to adjourn at 7:15 PM. Motion passed.

Lisa Brey  
Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

July 12, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, July 12, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 10 town residents attended.

**Minutes of the June 14, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Review for approval or denial of server/bartender license for Jamie Muller**

Ms Muller applied for a Servers License on July 5, 2022, Upon doing the required Town of Sparta background check it was found that in December 2021 Ms Muller received alcohol related violations. After reviewing the application and dates of the violations the board approved the license for Ms Muller license. Motion to approve made by Kevin. Seconded by Jeff.

**Jay Clark requesting approval of a Certified Survey map for land division at 5354 Iberia Ave:**

Jay had met with the Planning Commission on 7-5-2022. He is requesting a land division to divide off the house with the driveway. The Certified Survey Map was done to all town specifications. It was noted that the lots need to be rezoned to residential. The Planning Commission recommended approval to the Town Board. Motion made to approval of the CSM, contingent on rezoning, by Kevin. Seconded by Clarence. Motion carried.

**Larry Hutson requesting approval of a Certified Survey map for land division at 4975 Garden Ave:**

Larry had met with the Planning Commission on 7-5-2022. He is requesting a land division to divide off 1.5 acres for new home construction. The Certified Survey Map was done to all town specifications. It was noted that the lots need to be rezoned to residential. The Planning Commission recommended approval to the Town Board. Motion made to approval of the CSM, contingent on rezoning, by Kevin. Seconded by Clarence. Motion carried

**Change date of August monthly board meeting due to the August 9<sup>th</sup> election**

The date of the August monthly board meeting will be Tuesday August 16, 2022 at 6:00 pm

**Patrolman Report:**

**Correspondence:**

**During Open Session:** Resident at 18027 Iceland Road was present, she had received a letter not to deposit grass clippings in the ditch by her residence. She stated that she was trying to build up the steep ditch so that she could mow it. The Board said the grass clippings would kill the grass and cause erosion. They suggested putting down dirt and seeding it down immediately. The resident agreed with this plan.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:00 PM. Motion passed.  
Town of Sparta Clerk



**TOWN OF SPARTA  
TOWN BOARD MEETING**

August 16, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, August 16, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin and Treasurer Amy Kiefer. Clerk Lisa Brey was absent. 8 town residents attended.

**Minutes of the July 12, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Request from John Radocha to review sale of his property**

Mr Radocha had called the clerk and asked to be put on the agenda because he wanted to discuss the past rejections of his CSMs. At the meeting he said he was requesting a formal approval of the CSM's. That was not conversation the clerk had with Mr Radocha. Kevin told Mr Radocha he has to go thru the Planning Commission. He is looking for the CSM for 5+ acres. Judge told him we would have it. He will try to find it.

**Patrolman Report:**

Fairway bridge is wedged. Need more oak wedging for Falcon bridge. Received letter from Jewell Assoc. that it needs to be inspected.

Idell Ave cut trees and threw brush along road.

Culvert on East side of Ideal is too small. Taylor thinks someone needs to talk to him.

Trailer on Fairway has been removed but camper is still there.

Taylor asked if the boy scouts could be assigned to road clean up.

**Correspondence:**

Discussed an email received from a resident about semis using Icicle Road and a horseshoe turnaround. They are knocking over the guide posts and stop sign when turning off Icon and Icicle. There has been a lot of Marten trucking semis using that turnaround due to the road being closed by the interstate exchange. Kevin is going to call Marten trucking.

**During Open Session:**

Cedric said county and state road signs must be installed by the county.

Clarence talked about a cemetery issue with Gary Heath grave. The tractor fell in a hole. Need bigger equipment to get it fixed. It needs some fill to get the grave read for a monument. Clarence will meet with Taylor and Jesse to get grave area ready.

Andrew Coleman property on Hwy B may need a letter to have it get cleaned up.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. With the exception of the Scott's bill – hold that bill. Motion passed.

**Kevin made a motion to go into Closed Executive Session at 7:20 pm to discuss the personnel policy.**

**Regular monthly meeting was resumed at 8:00 pm.**

Motion made by Kevin and seconded by Jeff to adjourn at 8:00 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

September 13, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, September 13, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 3 town residents attended.

**Minutes of the August 16, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Adopt Amendment to Town of Sparta Ordinance #2.17 Establishing a Code of Ethics**

It is required that local governments have documented written standards for conduct covering conflicts of interest in place before using ARPA funds. Kevin made a motion to adopt the Town of Sparta Code of Ethics. Clarence seconded. Motion passed

**Approve Town of Sparta Procurement Policy**

It is required that local governments have documented written standards for procuring goods and services before using ARPA funds. Kevin made a motion to adopt the Town of Sparta 2022 Procurement Policy. Jeff seconded. Motion passed

**Patrolman Report:**

**Correspondence:** Letter from Monroe Co Zoning Hutson hearing on 9-26-22 @6pm. Jeff will go to the meeting to represent Town of Sparta.

**During Open Session**

A representative from Boy Scout Troop 67 gave a report on the recycling of the aluminum cans. The troop appreciates the income.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

**Kevin made a motion to go into Closed Executive Session at 7:30 pm to discuss the personnel policy.**

**Regular monthly meeting was resumed at 8:05 pm.**

Motion made by Kevin and seconded by Jeff to adjourn at 8:08 PM. Motion passed.  
Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

October 10, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Supervisor Clarence Justin at 6:00 pm, October 10, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Treasurer Amy Kiefer and Clerk Lisa Brey. Chairman Kevin Raymer came a bit late. 11 town residents attended.

**Minutes of the September 13, 2022** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Crista Stark requesting approval of a Certified Survey Map for a land division on Gazebo Road;** Crista had met with the Planning Commission on 10-10-2022. She is requesting a land division to divide off the house and 3 acres so the rest can be put into a trust. The Certified Survey Map was done to all town specifications. The Planning Commission recommended approval to the Town Board. Motion made to approval of the CSM, by Jeff. Seconded by Clarence. Motion carried.

**John Radocha requesting approval of a Certified Survey Map for a land division on Gazebo Road:**

John had met with the Planning Commission on 10-10-2022. He is requesting a land division to divide off 8 acres off his 25 acre property. The Certified Survey Map was done to all town specifications. The Planning Commission recommended approval to the Town Board. Motion made to approval of the CSM, by Clarence. Seconded by Jeff. Motion carried.

**Andy Bee requesting change of zoning from AG to residential at 16986 Icarus Road:**

Andy and Michelle had met with the Planning commission on 10-10-2022. They wish to change their property from being zoned AG to zoned residential. Ag zoning has larger setbacks and would not allow enough room for them to build a shed on their lot. Approval was suggested by the Planning Commission board for the county to rezone the lots. Motion made by Jeff to approve the zoning change. Seconded by Clarence. Motion carried.

**Assessor contract for 2023**

The township will advertise in the paper and/or send out letters to a list of assessors to get bids.

**ARPA fund use**

Clarence had attended the WTA convention and it was suggested that the townships make up a plan for future use of the ARPA funds.

Jeff made a motion to use ARPA funds to pay Scott's for road maintenance in the amount of \$54,495 that was paid on 7-12-2022. Seconded by Clarence. Motion passed.

Jeff made a motion to use ARPA funds to pay Service Plus in the amount of \$8347 for a furnace for the shop. Seconded by Clarence. Motion passed. \*\* (Rescinded after the financial report)

Kevin made a motion to use ARPA funds to pay WESCO in the amount of \$1909 for a change in the floor entry way in the town hall. Seconded by Clarence. Motion passed. \*\* (Rescinded after the financial report)

**Set meeting for budget**

The town board will meet on Tuesday October 18, 2022 at 6:00 pm to discuss next year's budget.

**Due to the General Election on November 8<sup>th</sup>, the November monthly board meeting date is changed to November 15, 2022 at 6:00 pm**

**Correspondence:**

Letter from Monroe Co Zoning 2 hearings on 10-17-22 @6pm. Clarence will go to the meeting to represent Town of Sparta.

**During Open Session**

Discussion on changing town roads to class B. More information is needed.

**Treasurer's report was reviewed and discussed.**

After review of the financial report, \*\*Kevin made a motion to rescind using ARPA funds for the payments to Service Plus and Wesco. Seconded by Clarence. Motion passed.  
Service Plus and Wesco will not be paid using ARPA funds.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

**Kevin made a motion to go into Closed Executive Session at 7:25 pm to approve the changes to the personnel policy.**

**Regular monthly meeting was resumed at 7:28 pm.**

Motion made by Kevin and seconded by Jeff to adjourn at 7:33 PM. Motion passed.  
Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

November 15, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:15 pm, November 15, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Clarence Justin, Supervisor Jeff Garves, Treasurer Amy Kiefer and Clerk Lisa Brey. 3 town residents attended.

**Minutes of the October 10, 2022** regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

**Adoption of the 2023 Budget:**

Kevin reviewed the 2023 Budget.

With no further discussion on the budget for 2023, motion was made by Kevin and seconded by Jeff to adopt the 2023 Budget. Motion Carried.

**John Radocha requesting approval of a Certified Survey Map for a land division on the corner of Gazebo Road and Gardener Ave:**

John had met with the Planning Commission on 11-1-2022. He is requesting a land division to divide off 5.636 acres off his property. The Certified Survey Map was done to all town specifications. The Planning Commission recommended approval to the Town Board. Kevin said if the CSM is approved by the board, there must be a condition attached that Mr. Radocha must disclose to the buyer. If a driveway permit is requested, any ditching required on the east side of Gazebo Road will be the responsibility of the property owner. Motion made to approval of the CSM with this condition, by Kevin. Seconded by Clarence. Motion carried.

**Reviewed bids for Assessor contract for 2023**

The township received 2 bids. After reviewing the bids, Kevin made a motion to accept the 3 year contract from Holloway Appraisal. Clarence seconded. Motion passed.

**ARPA fund use**

The Board discussed the purchase of Badger books for elections. These are tablets with the poll book on them and would reduce lines. The County Clerk suggested the township purchase 3 books. Kevin made a motion to use ARPA funds to purchase 3 Badger Books. Clarence seconded. Motion passed.

The Board will let premium pay (due to the pandemic) expire December 31, 2022.

**Correspondence:** Board reviewed the letter from Monroe Co Solid Waste about the land fill capacity Letter from Monroe Co Zoning hearings on 11-21-22 @6pm. Clarence will go to the meeting to represent Town of Sparta.

Letter from Monroe Co Zoning notice of BOA on 12-1-22 at 9:00 am. Kevin will go to that meeting.

**During Open Session**

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:40 PM. Motion passed.  
Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

December 13, 2022

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, December 13, 2022 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Clarence Justin, Supervisor Jeff Garves, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

**Minutes of the November 15, 2022** regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

**Harold Lietzau requesting approval of a Certified Survey Map for a land division on Icon Ave:**

Harold had met with the Planning Commission on 12-6-2022. He is requesting a land division to divide off 5.43 acres off his 17 acre parcel. The Certified Survey Map was done to all town specifications. Motion made to approval of the CSM by Kevin. Seconded by Jeff. Motion carried.

**Appoint new members to the Planning Commission Committee**

Planning Commission chairman, Dean Weibel's will be able to stay on the PC until August 2023. No action will be taken until a written resignation is received.

**Correspondence:**

**During Open Session**

Employee evaluations were schedule for Weds Dec 21, 2022 @8:30 am

Making some township road class B roads will be put on the agenda for January discussion.

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 6:45 PM. Motion passed.

Town of Sparta Clerk